

Friends of Sea Point Pavilion (FSPF) ANNUAL GENERAL MEETING

Date: Monday 27th July 2020
Time: 17h00
Venue: Zoom

Composition of the Committee

Member	Designation	Initials	Attendance
Mr Ram Barkai	Chair	RB	Present
Mr Kieron Palframan	Vice Chair	KP	Present
Mr Robert van Beest	Facilities Maintenance	RvB	Present
Ms Alison Cope	Community Development	AC	Present
Mr Chris Laubscher	Treasurer	CL	Present
Mr Eddy Cassar	Safety & Security	EC	Present
Ms Maura Sanderoff	Secretary	MS	Present

By standing invitation

Ms Nicola Jowell	CoCT Ward 58 Councillor	NJ	Present
Mr Sonwabo Ndandani	CoCT Ex Officio Nominee	SN	Apologies
Ms Phumla Mrubata	CoCT Ex Officio Nominee	PM	Present
Ms Tamlyn Alexander	CoCT Ex Officio Nominee	TA	Apologies

Minutes

Other Members Attendance

1. Shani Judes Shani@shanijudes.co.za
2. Sam Whelpton samehelpton@icloud.com
3. Ashley Vanrooyen ashley.vanrooyen@gmail.com
4. Shane Kiernan shanekiernan@capetown@gmail.com
5. Patrick Wilke Wizzball@Gmail.com
6. Allen Morrison allengmorrison@gmail.com
7. Janey Ball janey@iafrica.com

1. Welcome and Apologies

1.1 Welcome:

FSPF Chair Ram Barkai welcomed the members present. The Members list compiled from all information available has 70 names. The Chair explained that the board and others tried several times to contact all members. Out of the 70 names:

- 13 accepted, 7 declined, 31 apologies and gave their proxies, 19 couldn't be reached or hadn't responded.
- The Chair proposed that the members list comprises the 13+7+31 = 51 and deem the other 19 as no longer members.
- There were no objections and the meeting opened with 51 total members [Annexure A]
- The Chair formally opened the Zoom meeting at 17h10. As per the FSPF Terms of Reference 50% plus One (51 recorded members) shall constitute a quorum'. With thirteen members present plus Thirty-One proxies, the meeting was deemed to be quorate at 44 of 51 members.

1.2 Attendance list:

See Annexure A

2. Review of Matters arising from previous AGM and Approval of the Minutes 19 previous AGM Sept 2019.

2.1 Corrections:

Janey Ball suggested FSPF Membership list be sent to all.

Janey Ball commented on

- It was noted that the FSPF is aspiring the s18A Certificate, to be able to release donors from tax

Should be replaced with – “It was noted that the FSPF is an aspiring for an 18(A) certification, to be able for donor to receive tax deduction on their donations

- When last did we receive the TEO

Should be replaced with – “TEU”

2.2 Approval:

The minutes of the previous FSPF AGM 19 Sept 2019 were approved & adopted.

3. Adoption of 2019 Financials

3.1. 2019 Financials

Ram Barkai spoke to 2019 non approved financials and asked meeting to comment.

2019 Financials approved and adopted by the members.

The Chair proposed that the members adopt the 2019 Financial and it was seconded by Eddy Cassar who thanked Chris Laubscher for finalising financials.

4. Chairperson's Report

4.1. 2020 Annual Report - Ram Barkai presented and spoke to Annual Report, noting all revised documents to be uploaded to website. RB mentioned various changes to committee members, welcomed new members and asked attendees for comment.

Nicola Jowell thanked RB for the Report and his contribution.

5. Presentation of FY 2020 Accounts

RB asked FSPF office bearers to present their reports

5.1. Robert van Beest - Facilities Maintenance

RvB reported traders returning slowly after Covid19 shut down.

- The fact that the Friends are trading without an appropriate MOU or Head Lease with Council still impacts on the traders and their willingness to spend on improvements to their kiosks. Likewise, it impacted on the ability of the FSPF to possibly increase the number of traders or to give aspirant traders exposure or to spend on improvements.
- Lighting on the Forecourt was improved by the provision of perimeter lighting and carousel style LED lighting. This improved the ambiance and security of the Forecourt.
- Waste removal, security and the homeless were issues of concern for the Traders. Photo and film shoots authorized by Council without consultation with the Friends and our traders are also a problem.
- In the Pavilion pool precinct itself the two food venues traded four months over Season.
- The chair and umbrella hire operations. There are challenges with the patron experience with these two vendors. Lack of good sponsors to help with upgrading the cushions, chairs and umbrellas is the main issue.
- Hopefully the Friends will in the foreseeable future achieve a more permanent status whereby it ought to be possible to further improve the venue for everyone's benefit.

RB thanked RvB & Kieron Palframan for due diligence to secure safe return for traders. R150 000.00 capex for paving and painting refurbishment was approved by the Board earlier on in the year.

5.2. FINANCIAL STATEMENT Chris Laubscher – Treasurer

CL spoke to his late replacement of previous treasurer, presented and explained Independent Review Report by Maurice Bergoff CA (SA). He then presented and spoke to Financial Statement and Financial position. The 2020 AFS indicates a large revenue surplus. He expressed renewed focus should be placed in the new year on increasing expenditure (capital and operational) in line with the objectives set for FSPF. (Statement can be viewed on FSPF website) asked meeting for comment. Shani Judes questioned the legal fees from the previous year. RvB responded this fee was related to the trader kiosk issues.

Ram Barkai agreed the need to increase development swimming projects and asked Alison Cope for proposals.

The Chair proposed to the members the 2020 ANNUAL FINANCIAL STATEMENT is APPROVED and ADOPTED BY THE MEMBERS, IS WAS SECONDED BY KIERON PALFRAMAN

5.3. Appointment of an Auditor

CL spoke to importance of Independent auditor, had obtained two quotations with approx. cost of R20 000.00

Janey Ball suggested better fee negotiation. CL to report back a third quotation. RvB suggested a company rather than independent auditor be appointed for continuity. RB agreed.

For action	For information	For decision	For approval	For referral
CL	ALL			

6. Election of management committee

RE-ELECTION OF BOARD ADOPTED AND SECONDED BY ALLEN MORRISON

6.1. With no other nominations RB spoke to re-election of current board and asked meeting for objections.

Nicola Jowell suggested that Shani Judes can offer help to the committee with her vast marketing, events & community knowledge.

RB invited Shani to attend next FSPF meeting as an invitee.

7. Motions

7.1. Ratification of the 2014 Constitution

RB explained various attempts to amend the 2009 Constitution including membership records. Janey Ball explained constitution history since inception in 2009, with changes last recorded and on 19 June 2014. JB then requested meeting to ratify these changes. RB noted process and clarity needed to adopt formal constitution and thanked Janey for her large input. RvB noted need for TEU, PBA, PBO submissions.

The 2014 CONSTITUTION has been ratified as the official and the only Constitution of the FSPF. The Chair proposed the adoption of the resolution and it was SECONDED BY CHRIS LAUBSCHER. APPROVED.

The ratified 2014 Constitution is attached as Annexure C – to be signed

8. Resolutions

RESOLUTION 1: SIGNATORIES REQUIRED FOR DOCUMENTS

RESOLUTION 2: FSPF CONSTITUTION AMENDMENT TO CLAUSE 25.2

RESOLUTION 3: FSPF TERM CHAIRMAN

RESOLUTION 4: FURTHER AMENDMENTS TO CURRENT CONSTITUTION

RESOLUTION 5: CONSOLIDATE NEW AMENDMENTS INTO THE CONSTITUTION

Resolutions required signature – See annexure E

The members tasked the Board to prepare a consolidated amended Constitution incorporating amendments above and to circulate this to members and post on the organisation's website.

The Chair proposed the adoption of the resolution and it was SECONDED BY MAURA SANDEROFF

9. Closing Remarks

Eddy Cassar thanked Ram Barkai and Chris Laubscher for hard work. Kieron Palframan and Nicola Jowell echoed sentiments. Phumla Mrubata thanked committee for positive energy especially during challenging times.

8.1 Closure

The chair thanked the members for their participation and closed the meeting at 18h25

Signed at Cape Town on 1-Aug-2020

Ram Barkai
FSPF Chair

