

## Friends of Sea Point Pavilion (FSPP) ANNUAL GENERAL MEETING

Date: Wednesday 25<sup>th</sup> August 2021  
 Time: 18h00  
 Venue: Zoom

### Composition of the Committee

Member	Designation	Initials	Attendance
Mr Ram Barkai	Chair	RB	Present
Mr Kieron Palframan	Vice Chair	KP	Present
Ms Alison Cope	Community Development	AC	Present
Mr Chris Laubscher	Treasurer	CL	Present
Mr Eddy Cassar	Safety & Security	EC	Present
Ms Maura Sanderoff	Secretary	MS	Present

### By standing invitation

Ms Nicola Jowell	CoCT Ward 58 Councillor	NJ	Present
Mr Sonwabo Ndandani	CoCT Ex Officio Nominee	SN	Present
Ms Phumla Mrubata	CoCT Ex Officio Nominee	PM	Present

## Minutes

### Other Members Attendance

- Lwazi Ndlovu [lwazi.walker.ndlovu@gmail.com](mailto:lwazi.walker.ndlovu@gmail.com)
- Sam Whelpton [samehelpton@icloud.com](mailto:samehelpton@icloud.com)
- Alec Stevenson [alec.stevenson21@gmail.com](mailto:alec.stevenson21@gmail.com)
- Patrick Wilke [Wizzball@Gmail.com](mailto:Wizzball@Gmail.com)
- Tjaart van der Linde [tjaartvanderlinde1@gmail.com](mailto:tjaartvanderlinde1@gmail.com)
- Janey Ball (Proxy) [janey@iafrica.com](mailto:janey@iafrica.com)

## 1. Welcome and Apologies

### 1.1 Welcome:

FSPP Chair Ram Barkai welcomed the members present. The Members list compiled from 2021 membership renewal process has 22 members. The Chair explained that the board had contacted all 2020 members, none responded.

- 14 accepted, 1 gave their proxy.
- The Chair proposed that the members list = 22 members
- There were no objections and the meeting opened with 22 total members.
- The Chair formally opened the Zoom meeting at 18h00. As per the FSPP Terms of Reference 50% plus One (15 recorded members) shall constitute a quorum'. With fourteen members present plus One proxy, the meeting was deemed to be quorate at 15 out of 22 members.

### 1.2 Attendance list:

See Annexure A

## 2. Review of Matters arising from previous AGM and Approval of the Minutes 19 previous AGM July 2020.

### 2.1 Corrections:

None

### 2.2 Approval:

The minutes of the previous FSPP AGM 19 July 2020 were approved & adopted.

## 3. Adoption of 2020 Financials

### 3.1. 2019 Financials

Ram Barkai spoke to 2019 non approved financials and asked meeting to comment.

2019 Financials approved and adopted by the members.

The Chair proposed that the members adopt the 2019 Financial and it was seconded by Eddy Cassar who thanked Chris Laubscher for finalising financials.

## 4. Chairperson's Report

**4.1. 2020 Annual Report** - Ram Barkai presented a slide show and spoke to Annual Report. RB mentioned extensive forecourt upgrade (Phase 1), with one new kiosk installed, services upgrade and new enclosed refuge bin yard, thanked Kieron Palframan and Gary (project manager), mentioned further improvements (Phase 2) still to be completed, and expressed need to focus on social development projects in the pool. RB asked attendees for comment.

- SN asked if kiosk at pool side Tuck shop (Under entrance stairs) would be upgraded in Phase 2. RB responded, if budgets allow the kiosk would be upgraded so not to affect trading.

RB spoke to independent auditor company (AG Group) appointed at R17 000.00 per annum, would provide annual independent audit and annual Sars Tax submission. Meeting approved.

## 5. Presentation of AFS 2021 Accounts

RB asked FSPP office bearers to present their reports

### 5.2. FINANCIAL STATEMENT - Chris Laubscher – Treasurer

CL presented and spoke to Financial Statement and Financial position. The 2021 AFS indicates a positive revenue surplus. He spoke to large forecourt improvement upgrade expenditure.

Cleaning of bins remains large expense.

He expressed focus should be continued in the new year on increasing expenditure (capital and operational) in line with the objectives set for FSPP for development swimming projects. (Statement can be viewed on FSPP website) asked meeting for comment.

RB noted increased rental agreements with forecourt vendors to be implemented 1 October 2021. RB noted security budget needed especially during season.

RB asked meeting for comment.

Nicola Jowell expressed gratitude, on behalf of City, surrounding residents and patrons of the Pavilion, appreciation at FSPP commitment to improving the forecourt. NJ also mentioned surrounding paving will be upgraded as well.

The Chair proposed to the members the 2021 ANNUAL FINANCIAL STATEMENT is APPROVED and ADOPTED BY THE MEMBERS, IS WAS SECONDED BY KIERON PALFRAMAN

## 6. Election of management committee

RE-ELECTION OF BOARD ADOPTED

**6.1.** RB thanked Robert van Beest (Forecourt portfolio) and founding member of FSPP, for his contribution and commitment.

**6.2.** RB noted forecourt portfolio will be shared between:

RB - Trading,

KP- Maintenance

EC- Security and Rent collection.

CL - Treasurer.

AC – Social Development.

MS – Secretary.

With no other nominations RB spoke to re-election of current board and asked meeting for objections.

**6.3.** RB note Alison Cope has agreed to stand for an additional year and requested meeting to recruit additional social development.

**6.4.** No objections received.

## 7. Resolutions

### **RESOLUTION 1: FSPF PUBLIC OFFICER APPOINTMENT**

RB requested comments from members attending AGM Re Chris Loubscher appointment as public officer to act on behalf of NPO FSPF and representative for SARS.

The Chair proposed the adoption of the resolution, and it was SECONDED BY EDDY CASSAR

### **RESOLUTION 2: FSPF PUBLIC OFFICER ACCEPTANCE**

CL to accept public officer position. RB requested members attending AGM to confirm CL as public officer.

The Chair proposed the adoption of the resolution, and it was SECONDED BY KIERON PALFRAMAN

## 8. Closing Remarks

Ram Barkai thanked board and City of Cape Town for their hard work. Eddy Cassar thanked RB and KP for their leadership.

### **8.1 Closure**

The chair thanked the members for their participation and closed the meeting at 18h25